

Faculty Bulletin

April 7, 2008

Certified Staff, please inform Human Resources if you plan not to return in the fall for the next school year! Any staff notifying HR of their non-return will receive all summer checks on June 13, 2008, but you must notify HR before May 31st. -H.Dangel

If you are interested in applying for summer school. You need to complete your application online at the following website: <http://www.applitrack.com/waukeganschools/onlineapp/>

Staff, we have a box, in the teacher center, for Pennies for Pasta fundraiser to support the Leukemia & Lymphoma Society. – K. Ludowise

Reminder to all Staff: Don't forget to do your eligibility on line each week. Any questions, please call the Athletic Dept. ex. 5635. Thank you

Staff, the posters for the poster contest are due April 15th. You can turn them in at the UGC to Kathy in the Teacher Center or Ms. Sullivan at the NGC in room 340.

Teachers, if you will be conducting class anywhere but your classroom, please put a sign on your door. This will help us and other offices, if we are trying to locate you or a student. Thanks.

Keys - Lost/Stolen between W119 and W134. They have a red plastic flashlight on key ring. If found, no reward, just eternal gratitude - Marlene Feder, Communications Dept.

If you would like to make a transparency, you must make it on the office side of the Teacher Center only. -V.Hohf

You can access the teacher handbook at the following web address.

<http://www2.waukeganschools.org/main/wpsDocuments.php> There is also 2 copies in the teacher center for your viewing pleasure.

Our PRIDE challenge for the week:

Verbally acknowledge at least 5 students a day for displaying appropriate hallway behavior

