

Faculty Bulletin

May 5, 2008

Day Awards May 15, 2008 7:00am-9:18am Cafeteria A & B: Thank you for your nomination. This is the time to come and meet the parents of the students who you nominated.

DEAR MENTORS,
PLEASE TURN IN LOGS TO ME (MARNA BOUMSTEIN) BY MAY 16TH. YOU SHOULD HAVE THE TOTAL 30 HOURS ON YOUR FINAL LOG. PLEASE DO NOT BE LATE. WHEN YOU ARE LATE, YOU HOLD UP THE PAYMENT FOR EVERYONE IN THE PROGRAM! THANK YOU FOR HELPING OUT. YOUR JOB IS ALWAYS OUTSTANDING AND APPRECIATED!
THANK YOU, MARNA BOUMSTEIN

1st year probationary teachers - don't forget to attend the last meeting of the year. All if your logs are due by May 15th. Meeting date is May 8th at 3:00 pm in the Library classroom at the UGC. Late comers are welcome. Thanks. - M. Boumstein

Don't forget to read all the way through for your **PRIDE CHALLENGE OF THE WEEK!!!**

Teachers, do you have any old 35mm slides that you don't want anymore? We are doing a project in photography using slides, so if you've been thinking of getting rid of some, now's your chance. I can come and get them from you, if that's easier, just email me and let me know.
Lynne Paske (lpaske@waukeganschools.org)

We are pleased to announce that there is now a link to "Athletic Eligibility" on our School Website. It is on the "Staff Resources" page at <http://www.waukeganschools.org/staffNew.html> Thanks for your patience.

End of 07/08 School Year Check Out Schedule

To insure that all materials are returned and to prepare for inventory, the library staff needs to issue ultimate due dates.

All books checked out to seniors are due Monday May 12th, the week before cap and gown pick up on Thursday, May 22th. This schedule allows time to hand out overdue notices before final exams when seniors are no longer in regularly scheduled classes.

IF SENIORS DO NOT RETURN BOOKS and/or IF FINES ARE NOT PAID BY MAY 22nd, THEY WILL NOT BE GIVEN THEIR CAPS AND GOWNS.

Books for all other students will be due on Tuesday, May 27th.

All materials are available for student and teacher use within the library up to and including June 5th our last day of school.

TEACHERS:

AV Equipment checked out for long term loan is due June 2nd.

Certified Staff, please inform Human Resources if you plan not to return in the fall for the next school year! Any staff notifying HR of their non-return will receive all summer checks on June 13, 2008, but you must notify HR before May 31st. -H.Dangel

Teachers, if you will be conducting class anywhere but your classroom, please put a sign on your door. This will help us and other offices, if we are trying to locate you or a student. Thanks.

You can access the teacher handbook at the following web address.

<http://www2.waukeganschools.org/main/wpsDocuments.php> There is also 2 copies in the teacher center for your viewing pleasure.

Our PRIDE challenge for the week:

Use 5 Precorrecs per day.

This means: A precorrect is a reminder of positive behavior.

Such as: "Don't forget to wear your ID", "Let's try to bring all of your materials to class.", "Get to class on time", "Thank you for staying to the right when walking in the hallway"